
SOCIAL SERVICE PROFESSIONAL

To succeed in the Development Sector/NGO by considering every challenge as an opportunity to raise the ladder of success by taking a suitable position in management, which allows application of my 2+ years experience and skills in Community Health Facilitation, Social Mobilization, Program Management and has opportunities for performance-based career advancement. Ability in coordinating, and supporting support health facilities. Demonstrated excellence in social mobilization, health program implementation, community based group mobilization etc. Proven communication & interpersonal skills coupled with innate ability to influence through persuasive speaking; Computer literate.

KEY COMPETENCIES

• Community Health • Health Management Information System • Medical Services • Documentation/ Reporting • Budget Allocation • VDC Formation • Dag Identification • PRA Exercise • Social Mobilization • Intuitional Development • Program Preparation • Health Education • Training/Workshop

PROFESSIONAL HIGHLIGHTS**RHDP RAMECHHAP****Nov 2010 to Apr 2011****Social Mobilizer**

- Initiate the turnaround efforts to facilitate different meeting, training and workshop.
- Pioneer in conceptualizing program approaches and strategies and implementation of programs in partner communities as per the standards and guidelines.
- Proficiently managed leverages of resources and different schemes for community development.
- Systematically documented various development activities.
- Instrumental in project start-up and close-down activities and technical research for proposals/projects.
- Distinction of handling various women empowerment projects dealing with social issues like domestic violence, health awareness.
- Identified community resources for successful implementation of the project.
- Handle management aspects of various social and developmental projects such as technical guidance, project monitoring, reporting, financial analysis, as well as processing and presentation of project proposals.
- Collaborate with organization for institutional networking and working on gender issues.

Tele One Consumer Product Private Limited**Receptionist**

- Responsible for handling guests, increased guest satisfaction. Evaluated the feedback for further changes/ improvisations.
- Handled successfully management of facilities/infrastructure to ensure cost effective workability.
- Proactively contributed in successful arrangement for the various meeting, seminars, interviews etc.

TRAININGS ATTENDED

3months, Basic Computer, Tele-Com, Dolakha
15 months, Social Mobilization, MSR Training Center, KTM
5 days BPP Training, RHDP
3 days MGN capacity building Training, RHDP
3 days Appreciative Inquiry training, RHDP
5 days "KANUN SAHAYAK" Training, Bar Association

EDUCATIONAL CREDENTIALS**Pursuing 10+2**

Sri Krishna Barneshwor Higher Secondary School

SLC, 2063

Sri Krishna Barneshwor Higher Secondary School

OJT, 6 months

RHDP

PERSONAL DETAIL:**Date of Birth** : 17th Jan 1990**Permanent Address** : Ramechhap, Nepal**REFERENCE****Mr. Swambhu Raj Joshi**

Executive Director

Contact : 15574623